

**PHILIPPINE NURSES ASSOCIATION OF SOUTHERN  
CALIFORNIA  
POLICY & PROCEDURE**

<b>SUBJECT:</b> Awards Program	<b>POLICY NO.</b> A1
<b>EFFECTIVE DATE:</b> January 1996	<b>REVIEW DATE:</b> November 1999, November 2008,
	<b>REVISED DATE:</b> November 1999, November 2008

**I. PURPOSE:**

To recognize outstanding nurses of professional excellence and their significant contributions to the profession in the various fields of specialty.

**II. POLICY:**

A. The PNASC Nurses' Recognition Awards will be given out to selected awardees every year during Nurses' week in May.

The categories for awards are the following.

- Clinical Practice
- Administration
- Research
- Education
- Community Service
- Entrepreneurship

B. The Awards Committee will be composed of five (5) members which will include a Chairperson and, if possible, members representing various geographical areas of the southland. To add objectivity to the selection process, there will be a non-nursing member.

C. The committee will be responsible for the overall implementation of the program based on approved guidelines and selection criteria.

- D. The Awards Committee will publicize search for outstanding Filipino-American Nurses within Southern California newsletters, four (4) months prior to Nurses' Week in May.
- E. The Awards Program Nomination Forms will be mailed to all members.
- A. All nominations must be received by the Awards Committee on or before the deadline, usually six (6) weeks prior to the event.
- B. All nominations will comply with the requirements as specified in the Nomination Forms to be considered valid.
- C. Five (5) weeks prior to the event, the Chairperson will send each committee members a packet consisting of: submitted nominations and supporting documents of all nominees, selection criteria, and scoring sheets.
- D. The Committee will review all nominations and review selection criteria and process.
- E. Three (3) weeks prior to the event, the Chairperson will write to all nominees to announce the results of the selection process.
- F. The Chairperson/President will order plaques three (3) weeks prior to the event.
- G. The Press Relations Officer will do a press release of the awardees at the PNASC newsletter.
- H. The committee will submit receipts and expenses to the Treasurer with the President's approval.

\*Attachments

- Criteria for award
- Nomination form
- Score sheets (see PDF)

# **PNASC, INC.**

## **Philippine Nurses Association of Southern California**

### **CRITERIA FOR AWARDS**

#### **CLINICAL PRACTICE**

1. Nominee must be a paid member of the Philippine Nurses Association of Southern California (PNASC) for at least two years and in good standing.
2. Must be currently practicing in a clinical field of nursing for at least five (5) years and currently licensed in the United States.
3. Must have made a significant contribution to the practice of nursing.
4. Must have been recognized for meritorious contributions.
5. Must maintain current practice through education, formal or current CEU.

#### **ADMINISTRATION**

1. Nominee must be a paid member of the Philippine Nurses Association of Southern California (PNASC) for at least 2 years and in good standing.
2. Must have occupied the position of administrator, director or manager for at least three (3) years.
3. Must have demonstrated innovative leadership practice in any health care setting (acute, ambulatory, community, long-term facility, chronic).
4. Must have been recognized for significant contribution to management.
5. Must submit evidence of contribution.
6. Must maintain current practice through education, formal or current CEU.

#### **RESEARCH**

1. Nominee must be a paid member of the Philippine Nurses Association of Southern California (PNASC) for at least two years and in good standing.
2. Must be a principal or co-investigator of a completed study or project in a health care setting
3. Must be currently engaged in nursing practice or education for at least three (3) years.
4. Must have a significant contribution through research to the practice of nursing.
5. Must have evidence of recognition for research project.
6. Must submit abstract of study/project.
7. Must maintain current practice through education, formal or current CEU.

## EDUCATION

1. Nominee must be a paid member of the Philippine Nurses Association of Southern California (PNASC) for at least two years and in good standing.
2. Must be a faculty in a school or college of nursing, in-service/continuing education for at least 3-5 years in the U.S.
3. Must have a significant contribution in the field of nursing education.
4. Must have been recognized for her/his contribution.
5. Must show evidence of contribution, involvement in nursing current education as an organizer, participant, lecturer.
6. Must maintain current practice through education, formal or current CEU.

## COMMUNITY SERVICE

1. Nominee must be a paid member of the Philippine Nurses Association of Southern California (PNASC) for at least two years and in good standing.
2. Must be an active participant/contributor, president/chairperson of at least three (3) well established professional, civic or community organizations. Indicate name of the organizations and dates of such positions.
3. Must have a significant contribution in enhancing the image and the quality of life for the Filipino community at large.
4. Must show evidence of contribution or participation.
5. Must maintain current practice through educational, form or current CEU.

## ENTERPRENEURSHIP

1. Nominee must be a paid member of the Philippine Nurses Association of Southern California (PNASC) for at least two years and in good standing.
2. Must be engaged in a health-related enterprise for at least five (5) years. Indicate name of the company and place of operation.
3. Must have significant contributions to the professional and personal growth, socio-economic well being of the person(s) through employment opportunities.
4. Must show evidence of recognition for such contribution.
5. Must maintain current practice through education, formal or current CEU.

# PNASC, INC.

## Philippine Nurses Association of Southern California

### NOMINATION FORM FOR AWARDS

<b>Nominee</b>		
<b>Address</b>		
<b>Telephone#</b>	<b>Home #</b>	<b>Work #</b>
<b>Position</b>		
<b>Employer</b>		
<b>Business Address</b>		

1. **Type of award, which you feel the nominee should be considered. Check one.**

- Clinical Practice
- Research
- Community Service
- Administration
- Education
- Entrepreneurship

2. **Justification**

In more specific terms, please indicate on a one-page summary why you think your nominee deserves the award, Indicate only the significant achievements or outstanding contributions of the nominee in particular award category. Submit biodata/resume and a 2x2 size photo.

3. **Nomination**

I wish to nominate the person mentioned above for the award as indicated.

Signature of Nominator \_\_\_\_\_ Date \_\_\_\_\_

<b>Nominator's Name (please print)</b>		
<b>Address</b>		
<b>Telephone #</b>	<b>Home #</b>	<b>Work #</b>

4. Attestation

I attest to all facts contained in this form and give permission for said facts to be verified and /or used for publication. If selected, I will attend the Award Ceremony to be held on \_\_\_\_\_.

Signature of Nominee \_\_\_\_\_ Date \_\_\_\_\_

DEADLINE FOR SUBMISSION                      ♦ POSTMARK DATE \_\_\_\_\_

Submit completed form to: _____ _____
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